





	<h1>Sefton Council Your Day Your Say Consultation Privacy Notice</h1>
	<p>Sefton Council would like to tell you about our Privacy Notice for the consultation 'Your Day Your Say'.</p>
	<p>This Easy Read privacy notice for the Your Day Your Say consultation will explain:</p>
	<p>The personal information about you we collect.</p> <p>In this survey we will collect information about</p> <ul style="list-style-type: none"> • IP addresses (this is a computer code to show what computer the information comes from) • Equality questions.
	<p>What personal information we collect.</p> <p>In this consultation we collect</p> <ul style="list-style-type: none"> • IP address • Age • Sexuality • Gender • Disability • Religion • Race or ethnicity

 	<p>Why we collect and use this information</p> <p>IP addresses that identify computers</p> <ul style="list-style-type: none"> • The IP addresses are collected to make sure only one response per resident is received. • Once this is checked the IP address information is deleted. <p>Equalities Questions</p> <p>These are collected to show what groups of people are responding to the survey.</p> <p>This also lets us know if we need to use different ways to contact groups of people who are not responding.</p>
 	<p>How long we keep your information</p> <p>The IP address will be deleted immediately after the checks are done.</p> <p>The equalities information will be kept until the information has been looked at and a report written.</p>

	<p>How we use the information and who we share the information with</p> <p>The information collected in this survey will only be used as numbers in the report. No information is collected that tells us who you are.</p>
	<p>Storing the information</p> <p>All information is kept safe. Sefton Council follows the laws around data protection.</p>
	<p>The laws</p> <p>We need to make sure we</p> <ul style="list-style-type: none"> • Only ask the questions we need to in the survey. • Ask equalities questions. The law says we must ask and act on this information. <p>It helps us to know what groups of people are responding to the survey.</p> <p>It also helps us to know we are not missing groups of people.</p>



Confidential

Your answers will not tell us who you are.

The answers will be collected to help us know what people think.



Who will we share this information with?

Your information will not be shared with any other organisation.



Asking to see your personal information

You can ask to see what personal information we keep about you. Be aware there are some rules about why some information cannot be shared.



You can refuse to answer any questions in the survey.

If you want to ask to see your personal information you can. Use the Council [website to complete a request form.](#)

Or you can call Sefton Council on 0345 140 0845

 	<p>Contacts</p> <p>For more information about this privacy notice please contact Jayne Vincent</p> <p>Jayne.vincent@sefton.gov.uk</p> <p>0151 934 3733</p>
 	<p>Contact for the Your Day Your Say consultation is Adult Social Care</p> <p>yourdayyoursay@sefton.gov.uk</p> <p>0151 934 2888</p>
 	<p>Sefton's Data Protection Officer</p> <p>Ino.information@sefton.gov.uk</p> <p>0345 140 0845</p>