

Sefton Solid Fuel Survey Privacy Notice

How we will use your data

We thank you for participating in this consultation and we value your contribution.

Any personal information that you provide to the Council as part of this consultation will be handled and used in compliance with the principles of the General Data Protection Regulations (EU 2016/679). Regardless of whether it is electronic or on paper it will be stored and processed securely and deleted after one year.

The information you provide will help the Council understand behaviours and thoughts of Sefton residents in regard to solid fuel burning including, stoves, fuel choice, maintenance and upgrading.

The lawful basis on why we use this data

We collect and use this personal information under the lawful basis of public task.

The Council also asks the equality monitoring questions to help it comply with the Equality Act 2010 to help us understand who is responding to the survey and to help us ensure that there is equality of opportunity for protected groups of people. The conditions for this information are satisfied under GDPR Article 9, public interest for statutory and government purposes.

Confidentiality of data

Your contributions will be anonymised on receipt and your comments will then be used for research and consultation purposes. Your identity and contact details will not be published by us at any stage without your consent.

The information received will be shared with the UK Government Department for Environment, Food and Rural Affairs (DEFRA) but all information will be anonymised and will not be linked with any of your personal details. Your personal details will not be shared or publicised. The anonymised data will be shared in a final report to DEFRA and may also be shown to other Local Authorities upon request. All third parties will be complying with the General Data Protection Regulations.

With whom we share your data

None of your personal data will be shared. Email addresses will be stored on a secured server until the end of the survey period, at this point those who are selected as winners of the prize drawer will be contacted for their postal address. After all of the prizes are claimed and mailed out, the document containing the email addresses will be destroyed. You do not have to provide this identifying data if you do not wish to.

The demographic data collected at the end of the survey is optional, this will not be attached to you email address and will only be used to understand the types of individuals completing the survey and how evenly proportioned against the population of Sefton this is.

Your answers to the questions will be entirely anonymised. These anonymous answers will be used to create a final report which we can draw conclusions upon to inform the future of the project and other similar projects to provide the most appropriate information. This document will be shared with DEFRA and may be shared with other Local Authorities when requested.

Requesting access to your personal data

You have the right to:

- Object to processing of personal data that is likely to cause, or is causing damage or distress
- Prevent processing for the purposes of direct marketing
- Object to decisions being taken by automated means
- In certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- The right to lodge a complaint with the supervisory authority (the Information Commissioner's Office)
- Withdraw consent for the processing

For more information, please contact Catherine Larkin, Data Protection Officer at:

E-mail: ino.information@sefton.gov.uk

Telephone: 0345 140 0845

Officer contact:

The contact for this consultation is Rebecca Chawner, Technical Officer. E-mail: Rebecca.chawner@sefton.gov.uk