

Sefton Council Climate Change Community Engagement Consultation Privacy Notice



Sefton Council would like to tell you about our Privacy Notice for this consultation.



This Easy Read privacy notice will explain what information we collect from you, why we collect it and how we will keep it safe.



The personal information about you we collect.

In this consultation we will collect information about

- IP addresses (this is a computer code to show what computer the information comes from)
- Email address
- Equality questions





What personal information we collect.

In this consultation we collect

- IP address
- Age
- Sexuality
- Gender
- Disability
- Religion
- Race or ethnicity
- Email address to be informed about the results of the consultation (optional)

Why we collect and use this information

IP addresses that identify computers



- The IP addresses are collected to make sure only one response per resident is received.
- Once this is checked the IP address information is deleted.

Email address



- If you want us to let you know the results of this consultation, we will ask you to give your email address.
- This will only be used to send you information about this consultation.

- It will be kept securely on the Council's system and not shared with anyone outside the Council.

Equalities Questions



These are collected to show what groups of people are responding to the questionnaire.

This also lets us know if we need to use different ways to contact groups of people who are not responding.



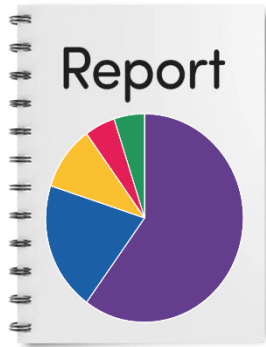
How long we keep your information

The IP address will be deleted immediately after the checks are done.

The email addresses will be deleted after we email the response to you.



The equalities information will be kept until the information has been looked at and a report written.



How we use the information and who we share the information with

The information collected in this questionnaire will only be used as numbers in the report.

No information is collected that tells us who you are.



Storing the information

All information is kept safe.

Sefton Council follows the laws around data protection.



The laws

We need to make sure we

- Only ask the questions we need to in the questionnaire.
- Ask equalities questions. The law says we must ask and act on this information.



It helps us to know what groups of people are responding to the questionnaire.

It also helps us to know we are not missing groups of people.



Confidential

Your answers will not tell us who you are.

The answers will be collected to help us know what people think.



Who will we share this information with?

Your personal information will not be shared with any other organisation.



Asking to see your personal information

You can ask to see what personal information we keep about you. Be aware there are some rules about why some information cannot be shared.



You can refuse to answer any questions in the questionnaire.

If you want to ask to see your personal information you can. Use the Council [website to complete a request form.](#)



Or you can call Sefton Council on 0345 140 0845

Contacts



For more information about this privacy notice and the consultation please contact

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